

The Oakley City Council met in regular session on March 18, 2019, in the meeting room at the Oakley Fire Station, 215 Hudson Avenue at 7:00 PM. Mayor Whyte presided.

Council members present. Jordan Burris, Chris Dorman, and Ilene Nickel. Leasa Huddle and Shane Stephenson were absent.

City staff present. City Administrator Bradley Pendergast, City Clerk Leann Hughes, Police Chief Daniel Cooper, and Parks & Cemetery Director Russell Moellering.

Others present. Brian Spano, Bob Kelly, Jayme Pfeifer, Lauren Younkin and Gerri Webber.

Call to order. Mayor Whyte called the meeting to order.

Minutes. Since Council Member Nickel was not present at either of the two previous meetings there was not a quorum to approve minutes. They will be presented at the next meeting.

Time Entry Report. Burris moved to approve the Time Entry Report for February 24, 2019 to March 9, 2019 2,010.50 hours (ACH Nos. 93747-93778; Check Nos. 17146-17147; Check Nos. 45060-45066; Wire Nos. 434-437). Nickel seconded. Motion unanimously. Action (#10994). Burris noted the Payroll Program needs to be updated to move Council Members to the correct department as appointed in January.

AP Payment Registers. Dorman moved to approve the March 15, 2019, AP Payment Register in the amount of \$33,364.53 (Check Nos. 45053-45059; 45067-45072; 45085-45120; 3052019; and 3152019. Damaged Checks 45047-45049; 45073-45084). Burris seconded. Motion carried unanimously. Action (#10995).

Citizen Request to Speak. None.

Department Head Reports. This will be part of the Administrator's report later in the meeting.

Use of Branding Authorization – Bob Kelly, Logan County EMS. Administrator Pendergast reported that Bob Kelly, Logan County EMS Director, contacted him about permission to use the Buffalo Bill Silhouette on the new EMS ambulance. Pendergast stated he checked with the Buffalo Bill Cultural Center and they felt the branding was designed by and owned by the Tourism Board. Since the Tourism Board is defunct, the duties of that Board fall upon the City. Burris moved to approve the use of the Buffalo Bill Silhouette on the new Logan County EMS ambulance. Nickel seconded. Motion carried unanimously. Action (#10996).

Logan County Community Foundation Match Month – Craig Uhrich. Administrator Pendergast reported that the City donated \$5,000 last year to the LCCF Match Month. Jayme Pfeifer and Lauren Younkin were present to answer questions and discussed past projects. Council Member Burris inquired if there are any projects planned that will affect the City. Younkin responded that continued Main Street Beautification and a Splash Pad are among the ideas being considered. Burris moved to approve a match of \$5,000 to the Logan County Community Foundation Match Month. Nickel seconded. Motion carried unanimously. Action (#10997).

WesTech/Microvi Pilot Proposal – Brian Spano, Wilson and Co. Administrator Pendergast and Brian Spano with Wilson and Company, presented a slide show from their visit to the pilot site in Okarche, Oklahoma on March 14th, which highlighted some of the processes. Spano explained if the City were to proceed with a pilot the cost would be \$25,000 and the pilot would encompass 8 weeks. This amount includes support, reporting, meetings with KDHE and freight to ship the equipment needed. WesTech/Microvi will credit 50% of this amount towards a full scale project if it moves forward. Spano and Pendergast noted there is a location on the golf course that would be ideal for the pilot and Pendergast stated he was in contact with board members from the Oakley Country Club and they have no issues with the project taking place on the golf course. Discussion followed. Burris moved to approve a Pilot Study with WesTech Engineering, Inc., at a cost of \$25,000.00. Dorman seconded. Motion carried unanimously. Action (#10998). Spano noted he found a typo on the

contract so he will contact WesTech for a revised copy and will give it to Administrator Pendergast along with a timeline for the project.

Citizen Request to Speak. Geraldine Webber asked to address the Council. She had initially gone to the City Office not realizing the Council Meetings were held at the Fire Station. Webber explained they have a farmer who would like to purchase Mobile Home No. 1 and he will move it by the end of the month, weather permitting. She also stated she would like the opportunity to fix up Mobile Home No. 5 to make it habitable. Administrator Pendergast and the Council noted the City has already condemned all of the mobile homes. Pendergast stated he would need to check with the City Attorney if the Council wishes to stop the condemnation and allow Webber to make repairs. Discussion followed. Council Member Burris suggested if the City were to allow the repairs, Webber should place funds in an escrow account and a contract should be drawn up with a time line; then if the repairs are not complete in 60 days, Webber would forfeit the escrow funds and the condemnation would proceed. Pendergast agreed to consult with the City Attorney on options.

Asset Essentials Proposal – Dude Solutions. Administrator Pendergast noted the Council Members in attendance for the presentation by Dude Solutions on March 13th expressed positive comments. Discussion followed. Nickel moved to approve having Administrator Pendergast enter into contract negotiations with Dude Solutions in the amount of \$14,628.00, contingent upon contract review and approval by the City Attorney, and to split the expense evenly between Streets, Parks, Sanitation, Water and General Administration. Dorman seconded. Motion carried. Dorman and Nickel voting yes; Burris voting no since he was not able to attend the presentation. Action (#10999).

Employee Leave Policy. Administrator Pendergast noted the Council requested information on transitioning from the current leave policy to a Paid Time Off policy. Pendergast drafted some revisions to the current policy for review. He proposed implementing limits on vacation carryover amounts to limit the amount of liability to the City and he discussed creating an extended leave bank. Discussion followed. Pendergast will bring other options to future meetings for review and consideration.

Administrative Reports. Administrator Pendergast reported on several activities:

- City crews have been taking care of routine items, repairing cemetery roads, landfill roads and alleys, cleaning lift stations, recharging fire extinguishers, etc., in their respective departments.
- 427 Hudson demolition and clean-up is nearing completion.
- Parks Department is bringing Ben Ellegood back on full time April 1. Councilman Burris inquired of benefits for Ellegood as a part time employee, including KPERS. Clerk Hughes will check on the KPERS to make sure the City is in compliance.
- Data from radar signs has been downloaded and reviewed.
- The Police Department is working with owners of the contents in the seized semi trailers to post a bond for the value of the trailers to allow them to deliver contents in the trailers and have them returned to Police custody.
- There were issues with the lights at the airport but they have been resolved/repared.
- The League of Kansas Municipalities feels the House Bill concerning audio recordings of meetings will not go anywhere but they anticipate a more specific bill may be introduced.

Mayor and Council Reports. Council Member Burris asked if City Ordinances were going to be enforced, specifically the Ordinance that states vehicles may not be parked in the front yard in residential areas. Discussion followed. Burris restated his belief that this Ordinance should be enforced.

Mayor Whyte reminded the Council of a Tourism Meeting scheduled for March 26th at 11:30 AM at the Buffalo Bill Cultural Center.

Adjourn. Burris moved to adjourn the meeting. Dorman seconded. Motion carried unanimously. Action (#11000). Mayor Whyte adjourned the meeting at approximately 8:50 PM.

Leann M. Hughes, CMC
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the regular meeting on April 1, 2019.