

The Oakley City Council met in regular session on April 1, 2019, in the meeting room at the Oakley Fire Station, 215 Hudson Avenue at 7:00 PM. Mayor Whyte presided.

Council members present. Jordan Burris, Chris Dorman, Leasa Huddle, Ilene Nickel and Shane Stephenson.

City staff present. City Administrator Bradley Pendergast, City Clerk Leann Hughes, Police Chief Daniel Cooper, Museum Director Jodee Reed, Water/Wastewater Director Rodney Huffman and Refuse Director Marc Burris.

Others present. Dan Robben.

Call to order. Mayor Whyte called the meeting to order.

Minutes. Dorman moved to approve the minutes of the March 4, 2019, regular meeting with a correction to add Shane Stephenson as a Council Member present. Stephenson seconded. Motion carried. Burris, Dorman, Huddle and Stephenson voting yes; Nickel abstaining since she was not present. Action (#11005). Dorman moved to approve the March 13, 2019, special meeting with a correction to change Ilene Nichols under Council members present to Ilene Nickel. Huddle seconded. Motion carried. Dorman, Huddle, Nickel and Stephenson voting yes; Burris abstaining since he was not present. Action (#11006). Huddle moved to approve the minutes of the March 26, 2019, special meeting as presented. Nickel seconded. Motion carried unanimously. Action (#11007). Dorman moved to approve the minutes of the March 18, 2019, regular meeting as presented. Nickel seconded. Motion carried. Burris, Dorman and Nickel voting yes; Huddle and Stephenson abstaining since they were not present. Action (#11008).

AP Payment Registers. Huddle moved to approve the March 21, 2019, AP Payment Register for the Drug Forfeiture Fund in the amount of \$691.21 (Check No. 118). Burris seconded. Motion carried unanimously. Action (#11009). Nickel moved to approve the March 29, 2019, AP Payment Register in the amount of \$73,124.91 (Check Nos. 45121-45123; and 45128-45174.). Burris seconded. Motion carried unanimously. Action (#11010).

Time Entry Report. Dorman moved to approve the Time Entry Report for March 10, 2019 to March 23, 2019, dated March 27, 2019, for 2,221.75 hours (ACH Nos. 93779-93815; Check Nos. 17148-17156; AP Check Nos. 45124-45127; Wire Nos. 438-441). Burris seconded. Motion carried unanimously. Action (#11011).

Citizen Request to Speak. None.

Department Head Reports. Museum Director Jodee Reed reported the Museum had 487 visitors in March and she reported she has not received official word but it appears the Museum may receive \$7,500 in Dane Hansen grant funds to assist with The Wall That Heals exhibit. She also reported on local school visits and stated that Larry Eberle is still waiting on a response from Midwest Energy, Inc., concerning The Wall That Heals.

Community Sponsorship – Tri-County Cruisers. Mayor Whyte moved this item up on the agenda since Dan Robben was present to answer questions. Robben shared a tentative flyer outlining the events, which will take place June 7-8, 2019. Discussion followed. Stephenson moved to approve \$1,000 community sponsorship for the Tri-County Cruisers event June 7-8, 2019, to be paid from Transient Guest Tax Funds. Nickel seconded. Motion carried unanimously. Action (#11012). Stephenson moved to allow free swimming Saturday, June 8, 2019, in conjunction with the Tri-County Cruisers event. Huddle seconded. Motion carried unanimously. Action (#11013).

Valve Exerciser Bids. Administrator Pendergast reported he and the Water Department narrowed bid options for a valve exerciser based on specification requirements and price and submitted the following for Council consideration:

Key Equipment (4 Bids Total):

400 ft/lb, Hitch Unit - \$10,980.69

400 ft/lb, Trailer Unit - \$15,851.30

800 ft/lb, Hitch Unit - \$13,972.45

Salina Supply (1 Bid Total):

600 ft/lb, Trailer Unit - \$7,296.50

Red Municipal & Industrial Equipment (3 Bids Total):

850 ft/lb, Trailer Unit - \$27,600

Pendergast stated he and the Water Department are recommending the 400 ft/lb hitch unit from Key Equipment. Pendergast also noted the City budgeted \$10,000 out of Equipment Reserve for this but there is room for the small overage. Discussion followed. Stephenson moved to accept the bid from Key Equipment for a 400 ft/lb Hitch Unit Valve Exerciser in the amount of \$10,989.69, to be paid out of Equipment Reserve. Dorman seconded. Motion carried unanimously. Action (#11014).

2019 Landfill/Recycling Capital Outlay Projects. Administrator Pendergast and Refuse Director Marc Burris presented information for two potential capital projects; a new 40x30 recycling building and a scale and scale house at the Landfill. Discussion followed. It was the consensus of the Council to obtain estimates on both projects. Director Marc Burris inquired if he should request local subcontractors and locally purchased supplies be incorporated in the estimates; they were in favor of this. It was also the consensus of the Council to have Administrator Pendergast discuss funding for the recycling building with Logan County since the City also handles recycling from the county.

427 Hudson Land Use Discussion. Administrator Pendergast reported he has had two inquiries about purchasing the property at 427 Hudson Avenue. He noted the property is too small for a home due to current setbacks in the Zoning Ordinance. He provided a rough estimate of total costs involved in the demolition of \$7,120.00. Council member Burris noted this estimate does not include costs for all of the debris in the landfill. The Council expressed an interest to sell the property. Pendergast asked for direction on negotiating a sale price. Stephenson moved to recess into executive session for preliminary discussions relating to the acquisition of real property pursuant to the exception provided in K.S.A. 75-4319(b)(6), for three minutes with the Mayor, City Council and Administrator Pendergast present. Huddle seconded. There was discussion whether or not this topic is allowed under the "acquisition of real property" exception for an executive session. Stephenson withdrew his motion and Huddle withdrew her second. The matter was tabled.

107 E.S. 7th Condemnation Update. Administrator Pendergast reported he spoke with City Attorney Steve Hirsh to review the discussions held on this topic at the March 18, 2019, regular meeting. If the Council would like to proceed in allowing the one mobile home to be fixed up with escrow funds being required and a time frame established for the project, Hirsch felt this could be done and the condemnation to remove the other mobile homes could proceed. Pendergast noted if the Council wanted to move forward in allowing the rehab project, he would recommend an agreement between the City and Pauline Dobson since she is the owner of the property, unless Gerri Webber can provide a title or other proof of ownership of the mobile home. Discussion followed. It was the consensus of the Council to have this on the agenda for the April 15, 2019, regular meeting; Administrator Pendergast will contact Gerri Webber to let her know it will be discussed.

Council Agenda Structure. Administrator Pendergast reported there has been some interest in changing the structure of the Council Meeting Agenda to separate discussion items between old and new

business. Following discussion, it was the consensus of the Council to change the Council Meeting Agenda to separate discussion between old and new business.

Council Meeting Audio Recordings. Administrator Pendergast reported the League of Kansas Municipalities does not believe any sort of bill will be passed to require audio or video recordings of any meeting subject to KOMA during this session. Pendergast stated if the Council decides to proceed, he believes recording equipment can be purchased for around \$300. He also noted the Council will need to decide how long the recordings would be retained, when they will be posted online and if they will only be available online or if the City would need to provide a space in the City Office for residents to be able to listen to the recordings. Clerk Hughes was opposed to allowing the public in the City Office to listen to recordings because there is not an extra computer and it would be a disruption to their work flow. Following discussion, it was the consensus of the Council to proceed with drafting a policy and checking on equipment to record Council meetings, including a tablet or some other form of equipment to allow residents to listen to audio recordings in the lobby at City Hall.

Administrative Reports. Administrator Pendergast presented a report on several activities:

- City crews have been taking care of routine items, repairs, pre-emergent application, etc., in their respective departments.
- The Street Department will be crack sealing streets.
- The firm who services the Sharp printers at the City Office and Police Department is closing. Pendergast checked with Office Works in Colby, Kansas, but they do not service Sharp printers. He also contacted Northwestern Office Suppliers in Hays, Kansas, and they do service Sharp printers. Northwestern looked at the machine in the City Office and will offer a service agreement once some repairs are made to the machine. These repairs will be approximately \$1,600.00. Pendergast reported he authorized the repairs after the machine completely shut down following a serious paper jam last Friday afternoon, March 29, while printing council packets. In addition, Pendergast reported the Police Department printer needs to be replaced. Northwestern has a color printer available for \$3,300.00, which will be purchased from Drug Forfeiture Funds.
- Pendergast provided the Council with a copy of the City's Insurance Review from Campbell Insurance Agency and noted the renewal will be in the AP Payment Register for the April 15, 2019, regular meeting. He requested the Council contact him if they have any questions or concerns.
- The pilot agreement has been signed with Westech/Microvi.
- Work categories are being defined by Department Heads and inventory and asset information is being collected for the Dude Solutions Asset Essentials program. It should be fully implemented in May.
- The City was approved for two City Credit Cards.
- Spring Clean-up has been scheduled for May 20, with call-in for pickup from May 13th-17th.
- The Council inquired of the status of Ben Ellegood with regard to KPERS at the last meeting. Ellegood is on KPERS as a retiree from another agency. Since he works over 1,000 hours each year, he is eligible for other employee benefits.

Pendergast also reported a sinkhole was discovered today in the 200 Block of South Smokyhill Avenue. A sewer line collapsed on the property owners' side. The city capped the line and KDHE advised the residents could not use any water until the line is repaired.

Council member Stephenson inquired if a replacement vehicle has been budgeted for the Police Department. It was noted that one was budgeted last year but it was decided not to purchase one. Pendergast stated that he and Chief Cooper have discussed this and a vehicle could be purchased out of Equipment Reserve or possibly from Drug Forfeiture Funds. Stephenson expressed concern that this should be addressed so there isn't a problem.

Council member Burris inquired why Ryan Leitner attended the KRWA Conference since he is the "swing position" and not part of the Water Department. Pendergast stated in the past they have alternated each

year sending Anthony Repshire or Ryan Leitner and he noted Ryan spends a significant amount of time assisting with Water and Wastewater duties.

Mayor and Council Reports. Council member Stephenson reported he had noticed the public access television channel was offline for several days in a row. Administrator Pendergast will contact S&T.

Adjourn. Huddle moved to adjourn the meeting. Stephenson seconded. Motion carried unanimously. Action (#11015). Mayor Whyte adjourned the meeting at approximately 8:19 PM.

Leann M. Hughes, CMC
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the regular meeting on April 15, 2019.