

The Oakley City Council met in regular session on October 5, 2020, in the meeting room at the Oakley Fire Station, 215 Hudson Avenue, and streamed live at <https://www.facebook.com/discoveroakley/live> at 7:00 PM. Mayor Stephenson presided.

Council members present. Chris Dorman, Leasa Huddle and Russ Kahle. Ilene Nickel was absent.

City staff present. City Administrator Bradley Pendergast, City Clerk Leann Hughes and Police Chief Daniel Cooper; Museum Director Jodee Reed was present via Zoom.

Others present. Leroy Heinrich and Delores Heinrich.

Call to order. Mayor Stephenson called the meeting to order at 7:00 PM.

Minutes. Dorman moved to approve the minutes of the September 21, 2020, regular meeting, as presented. Kahle seconded. Motion carried unanimously. Action (#11408).

AP Payment Registers. Huddle moved to approve the September 30, 2020, AP Payment Register, in the amount of \$82,501.41 (Check Nos. 316; 46957; and 46962-46997). Dorman seconded. Motion carried unanimously. Action (#11409).

Time Entry Report. Kahle moved to approve the Time Entry Report for September 6, 2020, to September 19, 2020, dated September 23, 2020, for the September 25, 2020, payroll, in the amount of \$45,075.37 for 2,194.77 hours (Check Nos. 17284-17285; ACH Nos. 95364-95397; AP Check Nos. 46958-46961; Wire Nos. 597-600). Huddle seconded. Motion carried unanimously. Action (#11410).

Citizen Request to Speak. None.

Department Head Reports. Included in Administrator's Report.

#### NEW DISCUSSION/ACTION ITEMS:

Water Utility Bill Dispute. Administrator Pendergast reported that Leroy Heinrich spoke with him about a water leak found on the sprinkler system at their residence, and he asked that the utility bill be reduced. Pendergast advised Mr. Heinrich he would need to address the Council with his request. Mr. Heinrich told the Council that Barbara Kelly, Deputy City Clerk, contacted him a week or so ago and advised him the current meter reading indicated he might have a water leak. Mr. Heinrich immediately contacted Water/Wastewater Director, Rodney Huffman, who met Mr. Heinrich at his property and helped him find the area that likely had the leak. Heinrich contacted a plumber and the leak has been repaired and all the pipe has been replaced. He asked the Council to reduce the bill owed because of the enormous cost and the fact that he had the leak repaired as soon as he was aware of it. Discussion followed. Dorman moved to reduce the water utility bill for Leroy Heinrich at 919 W. 5<sup>th</sup> Street, by \$215.00, which will be credited to his account. Kahle seconded. Motion carried unanimously. Action (#11411).

Community Events. Administrator Pendergast reported that Museum Director, Jodee Reed, has been contacted by individuals asking if the City is going to take over annual events such as the Halloween event on Center Avenue and the Light Parade. Director Reed was present via Zoom and stated she is willing to help coordinate these events, but wanted to make sure the Council was in agreement with this before proceeding. Following discussion, it was the consensus of the Council for Reed to proceed in assisting with the Halloween and Light Parade events this year.

Temporary Liquor Permit Application – Logan County Healthcare Foundation. Huddle moved to approve a Temporary Liquor Permit for the Logan County Healthcare Foundation Fall Gala on November 7, 2020, from 5:00 PM to 12:00 AM. Kahle seconded. Motion carried unanimously. Action (#11412).

COVID-19 Phase Implementation. Pendergast reported he implemented a modified Phase 2 of the City's COVID-19 Precaution Plan, explaining that he did not require one City Office staff member to work from home since the City does not yet have the equipment to work from home. Pendergast noted the Council must review the implementation of the modified Phase 2 and decide whether it stays as is, or whether it is moved back or up on the plan. Discussion followed. It was the consensus of the Council to leave the modified Phase 2 in place and Mayor Stephenson requested Pendergast look into the possibility of locking the lobby door and implementing a buzzer in the City Office coupled with camera video, where staff could allow patrons in if they are wearing a mask.

Mask Mandate Discussion. Administrator Pendergast provided a copy of the Ordinance implemented by the City of Hays, pertaining to requiring the wearing of masks or other face coverings. Pendergast noted that City Attorney Hirsch would like to review any proposed Ordinance before it is implemented. Discussion followed. It was the consensus of the Council to have Pendergast and Hirsh prepare an Ordinance for review so the City can be ready if it is deemed necessary to pass such a mandate.

Police Truck Bids. Pendergast reported that Unit 7, the 2011 Dodge Pickup in the Police Department, needs the motor replaced. Since the vehicle is probably not worth having the motor replaced, Pendergast and Chief Cooper solicited bids to replace this vehicle and the 2012 Dodge Charger with two new 2021 Chevrolet Silverado Pickups, using the same specifications as the ones purchased last year. The bids were as follows: J&R Chevrolet - \$33,176.75 each or \$66,353.50 Total; and Don Hattan Chevrolet - \$30,500.00 each or \$61,000.00 Total. Discussion followed. The Council expressed a desire to purchase locally. Dorman moved to purchase two 2021 Chevrolet Silverado Pickups from J&R Motors, Inc., for a total of \$66,353.50, to be paid out of Drug Forfeiture Funds. Kahle seconded. Motion carried unanimously. Action (#11413). Kahle moved to approve outfitting the new pickups for the police department out of the Drug Forfeiture Fund, at a total cost not to exceed \$12,000.00. Dorman seconded. Motion carried unanimously. Action (#11414).

#### UNFINISHED DISCUSSION/ACTION ITEMS:

RF Water Meters. Nothing at this time.

Water Treatment. Nothing at this time.

Paperless Council Packets. Addressed in the City Administrator's Report.

#### ADMINISTRATIVE REPORTS/DISCUSSION:

Bradley Pendergast, City Administrator. Administrator Pendergast reported on activities of the various City Departments, including Well No. 6, and SPARK Funding to purchase equipment for Council paperless packets and City Office staff to work from home.

Leann Hughes, City Clerk. Clerk Hughes provided a copy of a Journal Entry correcting an account on the Sales Tax transfer and asked if there were any questions; there were none.

#### MAYOR AND COUNCIL REPORTS/DISCUSSION:

Dorman reported he has been receiving Council info "paperless" as this project is being worked on and some of the reports are cut-off or hard to read. Administrator Pendergast explained that he is currently scanning documents and emailing them, but when the new equipment is implemented, he will email .pdf files and that should eliminate the issue.

Mayor Stephenson appealed to the public to stay vigilant in keeping healthy during the pandemic and reminded everyone to stay home if they are not feeling well and to wear a mask when they can.

Adjourn. Dorman moved to adjourn the meeting. Kahle seconded. Motion carried unanimously. Action (#11415). Mayor Stephenson adjourned the meeting at approximately 7:45 PM.

Leann M. Hughes, CMC  
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the October 19, 2020, meeting.