

The Oakley City Council met in regular session on March 6, 2023, in the meeting room at the Oakley City Office, 415 W. 2nd Street, at 7:00 P.M. Mayor Stephenson presided.

Council members present. Leasa Huddle, and Russ Kahle were present; Kile Zerr was present by telephone. Trevor Mader and Cheryl Stewart were absent.

City staff present. City Administrator Brock Sloan, Police Chief Daniel Cooper, Investigator Danny Shanks and City Clerk Leann Hughes.

Others present. None.

Call to order. Mayor Stephenson called the regular meeting to order at approximately 7:00 PM.

Approval of Minutes of Previous Meeting(s). Kahle moved to approve the minutes of the February 21, 2023, regular meeting, as presented. Huddle seconded. Motion carried unanimously. Action (#15115).

Approval of AP Payment Register. Kahle moved to approve the March 2, 2023, AP Payment Register for checks dated February 28, 2023, in the amount of \$97,855.31 (Check Nos. 483-486; 49907; 49911-49914; and 49916-49952), for 2023 expenses. Huddle seconded. Motion carried unanimously. Action (#15116).

Huddle moved to approve the March 2, 2023, AP Payment Register for a check dated February 28, 2023, in the amount of \$36.36 (Check No. 49915), for 2022 expenses. Kahle seconded. Motion carried unanimously. Action (#15117).

Approval of Time Entry Report. Kahle moved to approve the Time Entry Report for February 5, 2023, to February 18, 2023, dated February 22, 2023, for the February 24, 2023, payroll, in the amount of \$51,117.92 for 2,137.64 hours (Check Nos. 17577-17579; ACH Nos. 97620-97653; AP Check Nos. 49908-49910; Wire Nos. 850-853). Huddle seconded. Motion carried unanimously. Action (#15118).

Approval of Treasurer Check Register. Huddle moved to approve the Treasurer's Check Register in the amount of \$13,500.00, to move a grant reimbursement deposited in the City's regular checking account to the Drug Forfeiture Bank Account, for the purchase of the K-9 (Check No. 49954). Kahle seconded. Motion carried unanimously. Action (#15119)

Citizen Request to Speak.

Department Head Reports. None.

NEW DISCUSSION/ACTION ITEMS:

Sick Leave Donation. Administrator Sloan reported the City currently has two employees that will be out on maternity leave later this year. One of the employees will not have enough leave time unless sick time could be donated. The Employee Handbook allows for donation of sick leave to another employee who is dealing with a major illness, but not for maternity leave. Huddle moved to allow maternity leave to be covered by donated sick time. Kahle seconded. Motion carried unanimously. Action (#15120).

UNFINISHED DISCUSSION/ACTION ITEMS:

KDOT Aviation Grant – Rotating Beacon and Tower. Administrator Sloan reported the Council approved applying for a KDOT aviation grant at the September 19, 2022, meeting, to replace the rotating beacon and tower at the Oakley Municipal Airport. Since the project was awarded, the Council needs to make a motion to approve the City's share of the project. This is a 90% KDOT, 10% City, share grant and the City is also responsible for the design engineering. Kahle moved to approve the construction of a new beacon and tower at the Oakley Municipal Airport as part of a KDOT Aviation grant in the amount of \$76,500.00, with the City's

portion of \$13,500.00 to be paid out of Airport Operations, Capital Outlay. Huddle seconded. Motion carried unanimously. Action (#15121).

ARPA Funds. Administrator Sloan asked for Council guidance on what projects to use American Rescue Plan Act (ARPA) Funds on. He noted two items that are eligible expenditures:

1. The replacement of approximately 3,100 LF of old 2" galvanized water main the north central part of Oakley, with new 6" PVC Water Main. The preliminary estimate for this is \$200,000.00. These water lines have started to experience leaks on a regular basis.
2. The replacement of water meters with radio read meters to increase efficiency and reduce errors. The preliminary estimate for this is \$250,000.00 to \$325,000.00. It has been discussed to include this as part of the Water Treatment Plant Project.

Discussion followed. It was the consensus of the Council to move forward using ARPA funds to replace water lines and to contact Wilson & Company for this project. It was also the consensus of the Council to continue to pursue radio read meters with the Water Treatment Plant Project.

Parallel Parking – Second Street. Administrator Sloan noted there was previous discussion by the Council to change the parking on the South side of Second Street, West of Center Avenue, from angle parking to parallel parking, due to the narrow width of the street. Sloan noted that, if approved, it may be April before the area will be dry enough for the paint to stick and to put up signs. Sloan asked for a motion if the Council wishes to proceed with this. Kahle moved to approve the conversion of angle parking to parallel parking on the South side of Second Street, From Center Avenue, west to Converse Avenue. Huddle seconded. Motion carried unanimously. Action (#15122).

Pay Request #4 – Final – KDHE Lagoon Project. Administrator Sloan asked for approval to proceed with Pay Request #4, the Final Pay Request for the KDHE Lagoon Project. Huddle moved to authorized the Mayor to sign Pay Request No. 4 from the Kansas Revolving Loan Fund for the Oakley Wastewater Lagoon Project C20 331 01 in the amount of \$6,473.95, and supporting documentation. Kahle seconded. Motion carried unanimously. Action (#15123). Mayor Stephenson inquired if the grass seeding has been done at the Airport and the Treatment Plant; Sloan believes both have been completed, but he will double check.

ADMINISTRATIVE REPORTS/DISCUSSION:

Brock Sloan, City Administrator. Administrator Sloan reported on several items, including:

- The Police Department hired a Full-time Dispatcher and a Part-time Dispatcher. They are still short one Dispatcher.
- Kenneth Spanyers started in the position of Refuse Truck Driver and is learning the route.
- Sloan reported on the Water Right at the golf course, noting the right is for 47,748,332 Gallons per year. The City has agreed to provide the golf course with 8,146,00 gallons per year, which will still leave enough of the right to be combined into city water use once the treatment plant is completed.
- Sloan reported he is working with EBH Engineering on re-submitting an application to KDOT for their cost-share program for improvements to South Freeman Avenue, and they will add a sidewalk to the application.
- Fick Fossil and History Museum will host a "Wax Museum" on Thursday, March 9, 2023, from 1 PM to 3 PM.

Leann Hughes, City Clerk. No Report

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Council Member Kahle reported he has been asked about lighting for the basketball courts at Bertrand Park, noting there are lights at the basketball court at Annie Oakley Park. Administrator Sloan agreed to check on this.

Adjourn. Kahle moved to adjourn the meeting. Huddle seconded. Motion carried unanimously. Action (#15124). Mayor Stephenson adjourned the meeting at approximately 7:20 P.M.

Leann M. Hughes, CMC
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the March 20, 2023, regular meeting.