

The Oakley City Council met in regular session on June 6, 2022, in the meeting room at the Oakley City Office, 415 W. 2<sup>nd</sup> Street, at 7:00 P.M. Mayor Stephenson presided.

Council members present. Leasa Huddle, Russ Kahle and Kile Zerr; Cheryl Stewart and Trevor Mader were absent.

City staff present. City Administrator Brock Sloan, Police Chief Daniel Cooper, and City Clerk Leann Hughes.

Others present. None.

Call to order. Mayor Stephenson called the regular meeting to order at approximately 7:00 PM.

Approval of Minutes of Previous Meeting(s). Zerr moved to approve the minutes of the May 16, 2022, regular meeting, as presented. Huddle seconded. Motion carried unanimously. Action (#14921).

Approval of AP Payment Register. Kahle moved to approve the June 2, 2022, AP Payment Register, for checks dated May 31, 2022, in the amount of \$81,445.77 (Check Nos. 421-424; 48989-48990; and 48997-49038). Zerr seconded. Motion carried unanimously. Action (#14922).

Approval of Time Entry Report. Kahle moved to approve the Time Entry Report for May 1, 2022, to May 14, 2022, dated May 18, 2022, for the May 20, 2022, payroll, in the amount of \$50,941.60 for 2,172.64 hours (Check Nos. 17500-17502; ACH Nos. 96833-96865; AP Check Nos. 48983-48988; Wire Nos. 770-773). Huddle seconded. Motion carried unanimously. Action (#14923).

Zerr moved to approve the Time Entry Report for May 15, 2022, to May 28, 2022, dated June 1, 2022, for the June 3, 2022, payroll, in the amount of \$54,132.62 for 2,524.15 hours (Check Nos. 17503-17507; ACH Nos. 96866-96917; AP Check Nos. 48991-48996; Wire Nos. 774-777). Kahle seconded. Motion carried unanimously. Action (#14924).

Citizen Request to Speak. None.

Department Head Reports. None.

#### NEW DISCUSSION/ACTION ITEMS:

Options – Donation Request. Administrator Sloan reported Dawn Gable, Development Director, MS, with Options Domestic & Sexual Violence Service, Hays, Kansas, sent some information about the services they provide to our area and they requested the City include a donation of \$2,000.00 in the 2023 budget, which is up slightly from the January, 2022, donation of \$1,500.00. Kahle moved to approve a donation of \$2,000.00 in the 2023 Fiscal Year Budget. Zerr seconded. Motion carried unanimously. Action (#14925)

KDA – DWR – Flood Insurance. Administrator Sloan reported the City is not currently participating in the National Flood Insurance Program and the only floodplain in Oakley that he is aware of is a small area located in the south of US Highway 40. He reported the State will provide an Ordinance and Resolution for the Council to approve if they wish to move forward. He also noted that some federal funding could be eliminated if there is not a flood map. Following discussion, it was the consensus of the Council to have Administrator Sloan obtain more information and bring this back for consideration at a later date.

EMC Refund. Administrator Sloan reported Bruce Campbell, Campbell Insurance Agency, delivered a check from EMC, the City's insurance provider, in the amount of \$21,629.37. He explained that EMC refunds a percentage of premiums if the municipalities in their group do not have any major claims.

Audit Pre-Communication Letter. Administrator Sloan reported Adams-Brown, the City's audit firm, provided a pre-communication letter for the Council, for review, prior to their staff completing the 2021 audit, which was included in the Council packet. They will be onsite Thursday, June 9, 2022, for their onsite portion of the audit.

67748 Connections. Administrator Sloan reported that Jan Ackerman, Code Enforcement Officer, has suggested the Council consider implementing a program similar to one in Oberlin, Kansas, where Ackerman is able to attempt to connect local and out-of-town property owners with individuals that would like to assume the responsibility of properties within the City. Following discussion, it was the consensus of the Council to have Administrator Sloan contact the City of Oberlin to ask for their thoughts and what they feel the pros/cons are of the program and to bring back more information.

Subsurface Solutions – Water Department. Administrator Sloan reported Rodney Huffman, Water/Wastewater Director, presented a quote to update radio detection equipment, which was provided in the Council packet. He explained this equipment is needed to locate water lines to prevent damage from excavation or to help in facilitating repairs and the current system is over ten (10) years old. Discussion followed. Kahle moved to approve the purchase of a RD7200 10W Kit in the amount of \$5,644.20, from Subsurface Solutions, to be paid from the Water Fund, Water Transmission and Distribution, Capital Outlay line item. Huddle seconded. Motion carried unanimously. Action (#14926).

Resolution 2022 – 03 – 628 7<sup>th</sup> Street. Administrator Sloan presented a proposed Resolution which would allow the City to clean up the property at 628 E. 7<sup>th</sup> Street and assess the costs and labor to the property taxes. He noted there are photos and copies of previous correspondence in the Council packet. Zerr moved to approve Resolution No. 2022-03, allowing for the abatement of nuisances at 628 E. 7<sup>th</sup> Street. Kahle seconded. Motion carried unanimously. Action (#14927).

#### UNFINISHED DISCUSSION/ACTION ITEMS:

Resolution 2022-02 – 127 Price Street. Discussed in Administrator's Report later in the meeting.

Cornerstone Carpet Bill – Police Department. Administrator Sloan reminded the Council that a proposal from Cornerstone Flooring and Carpentry to replace carpet at the Police Department was approved at the September 20, 2021, Council Meeting, in the amount of \$4,772.70. The project was not completed until recently, and the final bill was \$5,831.12, due to an increase in the cost of materials. In addition, while Cornerstone was taking care of the carpet, the Police Department also needed a wall constructed for the Police Chief's Office; that invoice totals \$1,100.00. Zerr moved to approve additional material expenses of \$1,058.42, for a new total amount of \$5,831.12, to be paid to Cornerstone Flooring and Carpentry for carpet at the Police Department, and to be paid from Fund 68, Capital Improvement Fund. Kahle seconded. Motion carried unanimously. Action (#14928). Huddle moved to approve the construction of a wall at the Police Department by Cornerstone Flooring and Carpentry, in the amount of \$1,100.00, to be paid from Fund 79, Drug Forfeiture Fund. Zerr seconded. Motion carried unanimously. Action (#14929).

John Holzmeister – Airport Mechanic. Administrator Sloan reported he met with John Holzmeister in regard to placing a mechanic in the City Hangar. Holzmeister and the mechanic feel they can repair the hangar door so it would not have to be replaced and Frontier Ag/A+ Aviation will be willing to pay for the utilities. They requested the City insulate the hangar door, if they can get it operational, and install new LED lights in the hangar at an approximate cost of \$1,200.00 to \$1,600.00. Discussion followed. Kahle moved to approve housing a mechanic from Frontier Ag/A+ Aviation in the City Hangar at the Oakley Municipal Airport and to install new LED lights in the City Hangar, at a cost not to exceed \$1,600.00. Zerr seconded. Motion carried unanimously. Action (#14930).

Mayoral Board Appointments. Mayor Stephenson appointed Patrick Keyes to the Library Board for a term ending May, 2026. Kahle moved to approve the appointment of Patrick Keyes to the Library Board for a term ending May, 2026. Zerr seconded. Motion carried unanimously. Action (#14931).

ADMINISTRATIVE REPORTS/DISCUSSION:

Brock Sloan, City Administrator. Administrator Sloan reported on several items, including:

- Sloan updated the Council on the property at 127 Price Avenue, which was abated with Resolution 2022-02. He noted the property was getting cleaned up, but it did not get completed. So, the City may still have to take crews in to finish the clean-up.
- Sloan updated the Council on the sails at Annie Oakley Park, noting the turnbuckles failed. EBH Engineering, Inc., is working with the manufacturer to determine what happened and what the company is willing to do.
- Sloan reported Spring Clean-up was a success, with a large number of items picked up.
- The Run for the Wall Event was well attended and the new Memorial Sign was impressive.
- A claim was filed with EMC Insurance for the damage to the landfill fence. The cost estimate for repairs is \$37,000.00 and the City has a \$10,000.00 deductible, plus there is depreciation. EMC sent a check for around \$18,000.00 and Sloan is still working with FEMA to see if there is assistance for this project. Mayor Stephenson inquired if Landfill Director, Marc Burriss, has been in contact with KDHE to explain the circumstances, in case KDHE shows up for an inspection. Brock thought he had, but he will double check.
- The new vehicle for the Police Department is in.

Leann Hughes, City Clerk. No Report.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Adjourn. Huddle moved to adjourn the meeting. Zerr seconded. Motion carried unanimously. Action (#14932). Mayor Stephenson adjourned the meeting at approximately 7:33 P.M.

Leann M. Hughes, CMC  
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the June 20, 2022, regular meeting.