

The Oakley City Council met in regular session on June 21, 2021, in the meeting room at the Oakley City Office, 415 W. 2nd Street, at 7:00 P.M. Mayor Stephenson presided.

Council members present. Leasa Huddle, Russ Kahle, Eli Winger, and Kile Zerr; Ilene Nickel was absent.

City staff present. City Clerk Leann Hughes, Police Chief Daniel Cooper; Landfill Director Marc Burriss, Parks/Cemetery Director Russell Moellering, and Streets Director Edwin Burriss.

Others present. Art Martin and Brock Sloan.

Call to order. Mayor Stephenson called the regular meeting to order at approximately 7:00 PM.

Approval of Minutes of Previous Meeting(s). Kahle moved to approve the minutes of the June 7, 2021, regular meeting, as presented. Huddle seconded. Motion carried unanimously. Action (#14643).

Approval of AP Payment Register. Huddle moved to approve the June 18, 2021, AP Payment Register, for checks dated June 15, 2021, in the amount of \$137,639.26 (Check Nos. 357-358; 47815-47818; and 47825-47868). Winger seconded. Motion carried unanimously. Action (#14644).

Approval of Time Entry Report. Kahle moved to approve the Time Entry Report for May 30, 2021, to June 12, 2021, dated June 16, 2021, for the June 18, 2021, payroll, in the amount of \$67,609.20 for 3,604.88 hours (Check Nos. 17395-17400; ACH Nos. 95966-96019; AP Check Nos. 47819-47824; Wire Nos. 675-678). Huddle seconded. Motion carried unanimously. Action (#14645).

Citizen Request to Speak. None.

Department Head Reports. Clerk Hughes noted that Chief Communications Officer, Sara McDonald, provided activity reports for Dispatch and Police Officers for the time period June 1, 2021, from Midnight to June 19, 2021, at 3:00 P.M., in the Council packets. Chief Cooper was present to answer questions; there were none.

NEW DISCUSSION/ACTION ITEMS:

227 Edgerton – Removal of Church Structure. Art Martin, property owner of 227 Edgerton Avenue, was present to update the Council on his project to remove the church structure. Martin reported he purchased a lift to help speed up the process, but he stated he would not be able to complete the removal by June 30, 2021, as agreed upon at the September 21, 2020, Council Meeting. Discussion followed. Kahle moved to approve another extension of time to September 30, 2021, for the church structure at 227 Edgerton Avenue, to be removed and for landfill fees to continue to be waived through that date. Winger seconded. Motion carried unanimously. Action (#14646).

Rural Refuse Policy. Landfill Director Marc Burriss was present to discuss a proposed Rural Refuse Policy. He explained that they have had some recent issues with items such as C&D Materials, large amounts of dirt, manure, etc. Following discussion, it was the consensus of the Council have Burriss research the cost for the City to continue rural services and bring that info back to a future meeting.

Landfill Compactor Service Agreement. Landfill director Marc Burriss was present to discuss a proposed Service Agreement with Foley Equipment for the landfill compactor. Burriss noted this agreement provides a level agreement for the next 4 years and if Foley's rates go up, the City is locked in at the agreed upon rate. Discussion followed. Winger moved to approve entering into a Service Agreement with Foley Equipment Company at a cost of \$1,873.90 per service for four services and to authorize Mayor Stephenson to sign the necessary forms for this maintenance plan. Zerr seconded. Motion carried unanimously. Action (#14647).

Replacement of Lights at Bertrand Park. Parks/Cemetery Director, Russell Moellering, was present to discuss options for the replacement of lights around the walking trail at Bertrand Park. Moellering noted there are many residential options, but not a lot of commercial options and the commercial options will be cost prohibitive at an estimate of \$1,500 to \$2,000 per post. He reported he checked with Oakley Farm & Home Center, Home Depot, Menards and an online company, Lamps Plus. He recommended purchasing something similar to the lamps at Annie Oakley Park with the single lamp. Following discussion, it was the consensus of the Council to have Moellering purchase a sample to bring back for consideration before making a final decision for all the posts.

Mower Bids for Water/Wastewater Department. Mayor Stephenson noted that Water/Wastewater Director, Rodney Huffman, was unable to attend the meeting, but he spoke with him about bids for a mower. Bids received were:

John Deere – 2021 John Deere Z970R ZTrak - \$12,805.33

Logan County Implement – 2021 Toro Z Master 6000 Series - \$13,377.98

Oakey Ag Center – 2020 CCC875 Cub Cadet Pro Z 972L OAC - \$10,050.00

Stephenson explained that Huffman preferred not to purchase the Cub Cadet since it is a 2020 model and that he had no issue with either of the other two, but he preferred the Toro. Huddle moved to approve the purchase of a 2021 Toro Z Master 6000 Series Mower from Logan County Implement in the amount of \$13,377.98, for the Water/Wastewater Department. Winger seconded. Motion carried unanimously. Action (#14648).

Temporary Liquor License – Max Haverfield Friends Concert – Fick Fossil & History Museum. Kahle moved to approve a Temporary Liquor License for the Max Haverfield Friends Concert to be held July 2, 2021, at the Fick Fossil & History Museum; and to waive the permit fee since the Museum/Applicant is a City entity. Huddle seconded. Motion carried unanimously. Action (#14649).

Northwest Kansas Planning & Development Commission Contract. Clerk Hughes reported that she, Brock Sloan, and Corina Cox of the Northwest Kansas Planning & Development Commission (NWKP&DC) attended a TEAM meeting hosted by Brian Spano of Wilson & Company on Friday, June 18, 2021, to discuss financing options for the Wastewater Lagoon Project. One of the financing options Spano discussed previously with the Council was KDHE loan funds. Spano recommended the City consider the services of NWKP&DC for assistance with the application and other requirements. Cox provided a summary of what the contract includes. Kahle moved to approve entering into an Agreement for Administrative Consulting Services with the Northwest Kansas Planning & Development Commission, in the amount of \$7,000.00, for assistance in applying for a Kansas Department of Health and Environment Loan; and to authorize Mayor Stephenson to sign said Agreement. Winger seconded. Motion carried unanimously. Action (#14650).

Terracon Consultants, Inc. – Geotechnical Engineering Services Contract for Wastewater Lagoon Facility Project. Clerk Hughes reported that Brian Spano of Wilson and Company contacted her concerning an agreement for soils investigation (geotechnical engineering) work required for the lagoon improvements. Hughes stated City Attorney Hirsh reviewed the agreement and is fine with it. Huddle moved to approve entering into an Agreement for Services with Terracon Consultants, Inc., in the amount of \$9,500.00, for geotechnical services for the Wastewater Lagoon Facility Project; and to authorize Mayor Stephenson to sign said Agreement. Kahle seconded. Motion carried unanimously. Action (#14651).

New Administrator Contract. Mayor Stephenson stated the Council needed to officially approve a contract with Brock Sloan for the position of City Administrator. Kahle moved to approve entering into a City Administrator Employment Agreement with Brock Sloan and to authorize Mayor Stephenson to sign said contract. Zerr seconded. Motion carried unanimously. Action (#14652).

UNFINISHED DISCUSSION/ACTION ITEMS:

Westhusing's Payment – 100LL Dispense at Airport. Clerk Hughes noted there has been much confusion on the payment to Westhusing's, due to all of the different changes and the fact that this project took several months to complete. She explained that when she previously checked the amounts approved, she found that the billing was over by \$861.43, which was reported at the last Council Meeting on June 7, 2021. The Council was in agreement to void the previous check and issue payment for what was approved. After the meeting, she stated she found a motion made at the January 4, 2021, meeting to pay an additional \$861.44 to Westhusing's. However, the total amount in the minutes must be an error because it is \$.09 less than the total if the City pays the final invoice as it was presented. Since the error was discovered, the May check was not voided. Kahle moved to approve Check Number 47748, dated May 14, 2021, to Westhusing's, in the amount of \$5,873.46, since it had not yet been voided, for final payment for the 100LL Dispenser at the Airport; and to note in the June 7, 2021, official minutes that the decisions on voiding the check and issuing a different amount were reversed at the June 21, 2021, regular meeting. Wininger seconded. Motion carried unanimously. Action (#14653).

Executive Session for Non-Elected Personnel. Huddle moved to recess to Executive Session for personnel matters of nonelected personnel for five (5) minutes with the Mayor and Council present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley City Office, 415 W. 2nd Street, at 7:39 PM. Kahle seconded. Motion carried unanimously. Action (#14654).

Mayor Stephenson re-convened the meeting and no action was taken following the executive session.

Huddle moved to recess to Executive Session for personnel matters of nonelected personnel for five (5) minutes with the Mayor and Council present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley City Office, 415 W. 2nd Street, at 7:45 PM. Kahle seconded. Motion carried unanimously. Action (#14655).

Mayor Stephenson re-convened the meeting and no action was taken following the executive session.

Wininger moved to recess to Executive Session for personnel matters of nonelected personnel for five (5) minutes with the Mayor, Council, Street Director Edwin Burriss and City Clerk Leann Hughes present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley City Office, 415 W. 2nd Street, at 7:53 PM. Huddle seconded. Motion carried unanimously. Action (#14656).

Mayor Stephenson re-convened the meeting and no action was taken following the executive session.

Kahle moved to recess to Executive Session for personnel matters of nonelected personnel for five (5) minutes with the Mayor, Council, Parks/Cemetery Director Russell Moellering and City Clerk Leann Hughes present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley City Office, 415 W. 2nd Street, at 8:00 PM. Huddle seconded. Motion carried unanimously. Action (#14657).

Mayor Stephenson re-convened the meeting and no action was taken following the executive session.

ADMINISTRATIVE REPORTS/DISCUSSION:

Leann Hughes, City Clerk. Clerk Hughes reminded the Mayor and Council that the next council meeting will be held on Tuesday, July 6, 2021, since the city will observe the July 4, 2021, holiday on Monday, July 5, 2021.

Clerk Hughes reported the City has had three water warnings since the end of May. The first warning was for high nitrates in conjunction with turning on Well No. 6 for seasonal use; the second warning was for Well No. 7, for nitrates and the last one was for a violation for high nitrates in Well No. 6 in the Second Quarter of 2021.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Council Member Huddle reported she would like for the Council to consider a donation of \$5,000.00 to the USD #274 Auditorium Project to be paid out of Convention and Tourism Funds. She explained that Western Plains Arts Association performs in the auditorium and pulls in people from the surrounding area so she felt it was a good use of tourism funds. It was the consensus of the Council to place this on the agenda for consideration at the next meeting.

Council Member Kahle extended a "Thank you" to City staff for the extra work over the weekend with tree damage caused by storms.

Mayor Stephenson reported on several items:

- He was in contact with City Attorney, Steve Hirsch, and that a contract has been sent to the property owner of 717 Cornell, but has not yet been returned.
- A "Do Not Enter" and a "One Way" sign has been posted in the alley behind Casey's and J&R Motors.
- Raelene Keller confirmed the thermal covering will be \$2,500 and is working with the firm to coordinate this.
- A large tree on 5th Street fell and blocked the intersection so a portion of the street has been closed temporarily.

Adjourn. Kahle moved to adjourn the meeting. Huddle seconded. Motion carried unanimously. Action (#14658). Mayor Stephenson adjourned the meeting at approximately 8:08 P.M.

Leann M. Hughes, CMC
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the June 21, 2021, regular meeting.