

The Oakley City Council met in regular session on August 7, 2023, in the meeting room at the Oakley City Office, 415 W. 2nd Street, at 7:00 P.M. Mayor Shane Stephenson presided.

Council members present. Leasa Huddle, Russ Kahle, Trevor Mader, Cheryl Stewart, and Kile Zerr were present.

City staff present. City Administrator Brock Sloan, City Attorney Steven Hirsch, Police Chief Daniel Cooper, and City Clerk Leann Hughes.

Others present. Natalie Sibi, Jami Benyshek with Adams Brown, CPAs, and Edwin Burris, Jr.; Aldo Sibi was present by phone.

Call to order. Mayor Stephenson called the regular meeting to order at approximately 7:01 PM.

Approval of Minutes of Previous Meeting(s). Zerr moved to approve the minutes of the July 17, 2023, regular meeting, as presented. Stewart seconded. Motion carried unanimously. Action (#15220).

Approval of AP Payment Register(s). Clerk Hughes reported Check No. 66147, made payable to G&H Computer Services, needs to be voided, noting that Travis Heinrich called the office and explained that he is re-organizing his business and G&H Computer Services is closing the doors. Heinrich's accountant recommended he submit new invoices made payable to himself, which are included in the August 4, 2023, AP Register. Zerr moved to approve the July 31, 2023, AP Payment Register for checks dated July 31, 2023, less Check No. 66147, for a revised amount of \$ 199,170.86 (Check Nos. 522-527; 50388; and 50393-50438; Check No. 66147 Voided). Stewart seconded. Motion carried unanimously. Action (#15221).

Stewart moved to approve the August 4, 2023, AP Payment Register for checks dated August 4, 2023, in the amount of \$82,060.06 (Check No. 528-530; and 50439-50461). Mader seconded. Motion carried unanimously. Action (#15222).

Zerr moved to approve the August 4, 2023, AP Payment Register for a check dated August 4, 2023, in the amount of \$700.00 (Check No. 1023), to be paid out of the Prosecutor's Charitable Trust Fund. Kahle seconded. Motion carried unanimously. Action (#15223).

Approval of Treasurer Check Register. Zerr moved to approve the Treasurer's Check Register in the amount of \$92.35, to replace lost Payroll Check No. 17608 (Check No. 50389). Kahle seconded. Motion carried unanimously. Action (#15224)

Approval of Time Entry Report. Stewart moved to approve the Time Entry Report for July 9, 2023, to July 22, 2023, dated July 25, 2023, for the July 28, 2023, payroll, in the amount of \$70,249.61 for 3,790.03 hours (Check Nos. 17622-17626; ACH Nos. 98084-98142; AP Check Nos. 50390-50392; and Wire Nos. 894-897). Mader seconded. Motion carried unanimously. Action (#15225).

Citizen Request to Speak. Administrator Sloan reported Cis Robins had requested to speak with the Council, but was not able to attend due to illness. She forwarded a letter to Sloan to present to the Council explaining how to compost and why it is important to do so.

Edwin Buris, Jr., was present to speak to the Council on behalf of Al and Natalie Sibi. He spoke highly of them and the work they did when Al was a mechanic at the airport. He expressed that he would like to see them stay and that he hopes the Council, John Holzmeister, and the Sibi's can work something out so Sibi's can stay in Oakley.

Department Head Reports. None.

NEW DISCUSSION/ACTION ITEMS:

Audit Report- Adams Brown. Jami Benyshek with Adams Brown, CPAs, was present to review the 2022 Audit with the Council. Benyshek touched on highlights and asked if there were any questions; there were not. Zerr moved to approve the 2022 Audit, as presented. Kahle seconded. Motion carried unanimously. Action (#15226).

Executive Session – Attorney – Client Privilege. Huddle moved to recess to Executive Session for consultation with City Attorney Steve Hirsh for matters deemed privileged in the attorney-client relationship, for ten (10) minutes with the Mayor, Council, City Attorney Steve Hirsch, and City Administrator Sloan present, pursuant to the attorney-client exemption under K.S.A. 75-4319 (b)(2). The meeting will resume in the meeting room at the Oakley City Office, 415 W. 2nd Street at 7:29 PM. Stewart seconded. Motion carried unanimously. Action (#15227).

Mayor Stephenson re-convened the meeting at 7:32 PM and no action was taken following the executive session.

Executive Session - Non-elected Personnel – Police Department. Moved to a later time in the meeting.

Aldo Sibi – Airport. Council Member Kahle called Al Sibi to join the meeting by phone. Sibi stated he wanted to follow-up on what was discussed at the last meeting and to see where things at the airport are headed. Mayor Stephenson stated the City is going to send out Requests for Proposals for Management of the Municipal Airport and for businesses interested in operating out of the City-owned hangar. Stephenson stated the Council will have Administrator Sloan put the requests together. Sloan noted it may take a little time because the documents will need to be reviewed by the City Attorney and by FAA. Mayor Stephenson asked Sibi to stay in touch with Administrator Sloan.

Executive Session - Non-elected Personnel – Police Department. Kahle moved to recess to Executive Session for personnel matters of nonelected personnel for five (5) minutes with the Mayor, Council, City Administrator Sloan, and Police Chief Daniel Cooper present, pursuant to the non-elected personnel exemption under K.S.A. 75-4319 (b)(1). The meeting will resume in the meeting room at the Oakley City Office, 415 W. 2nd Street at 7:44 PM. Huddle seconded. Motion carried unanimously. Action (#15228).

Mayor Stephenson re-convened the meeting and no action was taken following the executive session.

Police Computer Server Bids. Administrator Sloan reported Chief Cooper received a quote from Travis Heinrich for a new server for the Police Department, which is over 5 years old. Chief noted the server is at 75% capacity at this time. Discussion followed. It was the consensus of the Council to table the matter and have Administrator Sloan solicit additional quotes.

Community Sponsorship – Gun Show. Administrator Sloan reported the Oakley VFW Auxiliary Post 2981 has submitted a Community Sponsorship Application for the Oakley Gun, Coin, and Knife Show to be held September 16-17, 2023, in the amount of \$2,389.20. Sloan noted they City approved a \$1,000.00 sponsorship last year and Laurie Millensifer at the Buffalo Bill Cultural Center recommends approving \$2,000.00. Discussion followed. Zerr moved to approve the Community Sponsorship Application from VFW Auxiliary Post 2981, in the amount of \$1,000.00, to be paid from the Convention and Tourism Annual Tourism Events Fund. Mader seconded. Motion carried unanimously. Action (#15229).

Convention and Tourism. Administrator Sloan reported Laurie Millensifer, at the Buffalo Bill Cultural Center, received a suggestion that the world's largest prairie dog at Prairie Dog Town be moved to town

so it could be an attraction destination in Oakley. Discussion followed. It was the consensus not to move forward with this at the present time, due to anticipated costs.

UNFINISHED DISCUSSION/ACTION ITEMS:

Hearings – Revenue Neutral Rate and Budget – September 5, 2023. Administrator Sloan reminded the Council that hearing notices for the Intent to Exceed the Revenue Neutral Rate and for the 2024 Budget need to be published by August 23, 2023, for the hearing at the September 5, 2023, Council Meeting. Stewart moved to approve the Notice for Hearings on Intent to Exceed the Revenue Neutral Rate and for the 2024 Budget. Zerr seconded. Motion carried unanimously. Action (#15230).

Municipal Pool Closing Date – August 13, 2023. Administrator Sloan reported the pool will be closing at 6 PM on August 13, 2023, and a dog swim will follow at 7 PM.

ADMINISTRATIVE REPORTS/DISCUSSION:

Brock Sloan, City Administrator. Administrator Sloan reported on several items, including:

- Sloan reported the Police Department is advertising for a Dispatcher and two Officers. The department received one officer resignation and one dispatcher resignation recently.
- The Council needs to appoint a Voting Delegate for the League of Kansas Municipalities Annual Conference in October, 2023. Administrator Sloan is tentatively planning to attend. Stewart moved to approve City Administrator, Brock Sloan, as Voting Delegate for the 2023 League of Kansas Municipalities Annual Conference. Mader seconded. Motion carried unanimously. Action (#15231).

Leann Hughes, City Clerk. No report.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Council Member Huddle thanked the office staff for cooperation with the auditors and for obtaining a good report in the audit.

Council Member Mader asked for an update on the South Freeman Avenue project. Administrator Sloan stated he needs to check in with the engineer and noted the construction will likely not begin until March, 2024.

Council Member Stewart inquired when the water tower was cleaned out/inspected. Administrator Sloan stated this is done every 3 years and it was done right after he started employment 2 years ago, so it will be coming up.

Mayor Stephenson reported that, in the absence of Administrator Sloan last week, he granted approval for Street Director, Edwin Burris, to work with Scoular Grain to provide dirt from the City tract of land behind Logan County Implement for new ground storage bins they are constructing. Scoular agreed to level out the dirt on that tract in return.

Adjourn. Mader moved to adjourn the meeting. Kahle seconded. Motion carried unanimously. Action (#15232). Mayor Stephenson adjourned the meeting at approximately 7:59 PM.

Leann M. Hughes, CMC
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the August 21, 2023, regular meeting.