

The Oakley City Council met in regular session on November 1, 2021, in the meeting room at the Oakley City Office, 415 W. 2<sup>nd</sup> Street, at 7:00 P.M. Council President Leasa Huddle presided.

Council members present. Russ Kahle, Eli Winger and Kile Zerr were present; Ilene Nickel and Mayor Shane Stephenson were absent.

City staff present. City Administrator Brock Sloan, and City Clerk Leann Hughes.

Others present. Laurie Millensifer and Brook Plummer.

Call to order. Council President Huddle called the regular meeting to order at approximately 7:00 PM.

Approval of Minutes of Previous Meeting. Zerr moved to approve the minutes of the October 18, 2021, regular meeting, as presented. Kahle seconded. Motion carried unanimously. Action (#14745).

Approval of AP Payment Register. Clerk Hughes explained there was a glitch of some kind in the software that allowed the wire withdrawal for Wageworks, Inc., and the invoice for Staples, Inc., to be combined under the same check/reference number. That Check No. 378 was voided and replaced with a second AP Payment Register correcting the transactions. Kahle moved to approve the October 29, 2021, AP Payment Register, in the amount of \$51,725.70 less voided Check No. 378 in the amount of \$238.71 for a total of \$51,486.99 (Check Nos. 379-380; 48267-48307; and Check No. 378 Voided). Winger seconded. Motion carried unanimously. Action (#14746).

Kahle moved to approve the October 29, 2021, AP Payment Register, in the amount of \$238.71 (Check Nos. 3780; and 48308), replacing voided Check No. 378. Winger seconded. Motion carried unanimously. Action (#14747).

Approval of Time Entry Report. Zerr moved to approve the Time Entry Report for October 3, 2021, to October 16, 2021, dated October 19, 2021, for the October 22, 2021, payroll, in the amount of \$48,993.34 for 2,179.27 hours (Check Nos. 17448-17451; ACH Nos. 96362-96392; AP Check Nos. 48262-48266; Wire Nos. 711-714). Kahle seconded. Motion carried unanimously. Action (#14748).

Citizen Request to Speak. None.

Department Head Reports. None.

#### NEW DISCUSSION/ACTION ITEMS:

Laurie Millensifer – Convention & Tourism and visitoakleyks.com website Updates. Laurie Millensifer with the Buffalo Bill Cultural Center, met with the Council to add to the discussion at the previous meeting about a joint effort to help tie the Foundation's website, the VisitOakleyKS website and the DiscoverOakley website together. Millensifer explained that she felt there was some confusion about what was needed and that links would accomplish their goal rather than trying to integrate all the sites together. She stated she visited with Justin Wieland and he agreed once they discussed it in more detail. Millensifer also introduced Brook Plummer, the new Administrator at the Buffalo Bill Cultural Center, to the Council. In addition, she reviewed some statistics from the Center, ongoing projects, conferences and grants available.

CMB License – Jamboree Foods. Kahle moved to approve the 2022 Cereal Malt Beverage License for Jamboree Foods, to sell cereal malt beverages in original and unopened containers and not for consumption on the premises. Winger seconded. Motion carried unanimously. Action (#14749).

#### UNFINISHED DISCUSSION/ACTION ITEMS:

Stop Sign for West Bound 4<sup>th</sup> Street at Radloff. Administrator Sloan reported he and Chief Cooper looked at the property at 4<sup>th</sup> Street and Radloff Avenue, with regard to traffic, and they recommend a stop sign on 4<sup>th</sup> Street for Westbound traffic. Kahle moved to approve a stop sign on 4<sup>th</sup> Street at the intersection with Radloff Avenue, for Westbound traffic. Winger seconded. Motion carried unanimously. Action (#14750).

ADMINISTRATIVE REPORTS/DISCUSSION:

Brock Sloan, City Administrator. Administrator Sloan reported on several items:

- Auston Holzmeister has been hired at the Landfill.
- Jennifer Carr has been hired as a Communications Officer at the Police Department.
- There is still an opening in Water/Wastewater and for a Police Officer.
- He included a Fall Newsletter with the Utility Bills at the end of October.
- He was contacted by a developer looking for a 10,500 square foot building or 1 acre of land.
- The League of Kansas Municipalities is hosting a Legislative Dinner in Garden City, Kansas, the evening of November 9, 2021, if any of the Council would like to attend.
- There are a number of items to consider at the upcoming meetings:
  - o Implementation of the Pay Plan developed by Brad Pendergast, the former City Administrator.
  - o Whether or not the City will contribute to the Flexible Spending Account for 2022.
  - o Health Insurance renewal. He will have more information on rates for 2022 after meeting with Benefit Health Advisors.
  - o Whether or not to have an Appreciation Banquet for Employees.

Sloan also reported he was contacted by a company wanting to purchase a moving permit for three compressors approximately 20 feet high by 24 feet wide. KDOT will not allow them to cross the railroad tracks on US Highway 83 south of Second Street due to height restrictions at that crossing, so they are asking to bring them through Oakley at Second Street. They would turn south on Front Road from Second Street; then back East on South Second Street (Country Club Road), to Freeman Avenue; then South on Freeman Avenue to US Highway 83. Discussion followed. It was the consensus of the Council to issue the permits at a cost of \$500 per load for a total of \$1,500.00.

Leann Hughes, City Clerk. No report.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Adjourn. Kahle moved to adjourn the meeting. Winger seconded. Motion carried unanimously. Action (#14751). Council President Huddle adjourned the meeting at approximately 7:42 P.M.

Leann M. Hughes, CMC  
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the November 15, 2021, regular meeting.

