

The Oakley City Council met in regular session on November 7, 2022, in the meeting room at the Oakley City Office, 415 W. 2<sup>nd</sup> Street, at 7:00 P.M. Council President Leasa Huddle presided.

Council members present. Russ Kahle, Trevor Mader and Cheryl Stewart were present; Kile Zerr and Mayor Shane Stephenson were absent.

City staff present. City Administrator Brock Sloan, Police Chief Daniel Cooper, and City Clerk Leann Hughes.

Others present. None.

Call to order. Council President Huddle called the regular meeting to order at approximately 7:03 PM.

Approval of Minutes of Previous Meeting(s). Mader moved to approve the minutes of the October 17, 2022, regular meeting, as presented. Kahle seconded. Motion carried unanimously. Action (#15020).

Approval of AP Payment Register. Stewart moved to approve the November 4, 2022, AP Payment Register, for checks dated October 31, 2022, in the amount of \$177,850.48 (Check Nos. 454-458; 49496-49499; and 49506-49554). Mader seconded. Motion carried unanimously. Action (#15021).

Approval of Time Entry Report. Stewart moved to approve the Time Entry Report for October 2, 2022, to October 15, 2022, dated October 18, 2022, for the October 21, 2022, payroll, in the amount of \$51,628.42 for 2,191.52 hours (Check Nos. 17552-17554; ACH Nos. 97326-97358; AP Check Nos. 49492-49495; Wire Nos. 814-817). Kahle seconded. Motion carried unanimously. Action (#15022).

Kahle moved to approve the Time Entry Report for October 16, 2022, to October 29, 2022, dated November 1, 2022, for the November 4, 2022, payroll, in the amount of \$51,632.89 for 2,215.40 hours (Check Nos. 17555-17556; ACH Nos. 97359-97387; AP Check Nos. 49500-49504; Wire Nos. 818-821). Mader seconded. Motion carried unanimously. Action (#15023).

Approval of Treasurer Check Register. Kahle moved to approve the Treasurer Check Register for check 49491, dated October 18, 2022, in the amount of \$27.35, to replace a lost payroll check. Mader seconded. Motion carried. Huddle, Kahle and Mader voting yes; Stewart abstaining. Action (#15024).

Citizen Request to Speak. None.

Department Head Reports. None.

#### NEW DISCUSSION/ACTION ITEMS:

Chamber of Commerce Downtown Sign. Administrator Sloan reported Glenn Pfeifer, current Chamber of Commerce Chairman, approached him about the City taking over ownership of the sign on Center Avenue. Sloan stated the Chamber of Commerce is formally disbanding and looking to donate the sign to the City. Jodee Reed, Museum Director, has agreed to take care of the messaging for the sign, if the City takes ownership. He stated the sign needs a permanent electric line put in to power the sign, which will cost approximately \$2,000 - \$2,500, and the monthly bill has been estimated at \$50.00 per month. Following discussion, it was the consensus of the Council to table this matter and have Sloan research who owns the property the sign sits on to make sure the owner is okay with the transfer of the sign to the City; and for Sloan to find out how much insurance coverage would be.

Wastewater Treatment Plant – 4<sup>th</sup> Lagoon Construction Information from Corina Cox, NW Kansas Planning & Development Commission. Administrator Sloan noted Pay Estimate No. 1 was a payment to Sporer Land Development in the amount of \$531,042.59 for the construction of the fourth lagoon at the Oakley Wastewater Treatment Facility. The Council now needs to consider Pay Request No. 2, which will be submitted to the Kansas Revolving Loan Fund for reimbursement for the following: \$531,042.59 to Sporer Land Development, Inc., for construction of Lagoon No. 4; \$63,449.24 to Wilson and Company for Engineering and Inspection of

Lagoon No 4 (previously paid by the City); and \$4,000.00 to Northwest Kansas Planning and Development for Administration of the project. The total disbursement request will be \$598,491.83. Kahle moved to authorize the Mayor to sign Pay Request No. 2 from the Kansas Revolving Loan Fund for the Oakley Wastewater Lagoon project C20 3031 01 in the amount of \$598,491.83, and supporting documentation. Stewart seconded. Motion carried unanimously. Action (#15025). Administration Sloan reported the City must adopt a Fiscal Sustainability Plan as part of the loan award through the Kansas Department of Health and Environment Revolving Loan Fund. He explained the plan ensures the City will generate enough funds to upgrade or replace the lift station pumps to the lagoons over the next twenty years. Kahle moved to approve the Fiscal Sustainability Plan for the Oakley, Kansas, Wastewater Collection and Treatment System. Mader seconded. Motion carried unanimously. Action (#15026). Administrator Sloan submitted Change Order No. 1, for the Wastewater Lagoon Improvement project, for consideration. He explained this Change Order adds \$2,458.50 to the project to supply a submersible pump to use for irrigating/watering the site for grass seeding. Mader moved to approve Change Order No. 1, dated October 28, 2022, in the amount of \$2,458.50, for a pump for the Oakley Wastewater Collection and Treatment System. Kahle seconded. Motion carried unanimously. Action (#15027).

Oakley Housing Authority – Payment in Lieu of Taxes. Administrator Sloan reported Lana Steiner, Executive Director of the Oakley Housing Authority, submitted a request for the City to approve a waiver of the Payment in Lieu of Taxes for 2023. Council Member Stewart inquired how much this saves the Housing Authority. Administrator Sloan did not have the total amount but explained this savings is utilized by the Housing Authority to make capital improvements to the apartments. Huddle added that this has been done for a number of years. Kahle moved to approve a waiver of the Payment in Lieu of Taxes for the Oakley Housing Authority for their fiscal year ending September 30, 2023. Stewart seconded. Motion carried unanimously. Action (#15028).

Letter of Support – KDOT Transportation Grant – Logan County Hospital. Administrator Sloan reported Linda Teeter with the Logan County Hospital has asked for a letter of support for a Kansas Department of Transportation grant they are applying for. Mader moved to approve a letter of support for the Logan County Hospital for the KDOT Transportation Grant they are applying for. Kahle seconded. Motion carried unanimously. Action (#15029).

2023 FSA. Administrator Sloan noted the City has approved placing funds in a flexible spending account for all City employees who qualify for the City's health insurance, for the past few years. Sloan inquired if the Council wishes to make this contribution for 2023. Stewart moved to approve continuing to pay \$500.00 to qualified employees' Flexible Spending Accounts (FSA) for 2023. Kahle seconded. Motion carried unanimously. Action (#15030).

#### UNFINISHED DISCUSSION/ACTION ITEMS:

None.

#### ADMINISTRATIVE REPORTS/DISCUSSION:

Council Member Mader inquired how the newest Officer is working out. Chief Cooper stated he has graduated from the Law Enforcement Training Center, is back full time and is doing well.

Council Member Mader inquired about the outcome of the funding application for South Freeman. Administrator Sloan reported the City did not receive the Cost Share Grant. He stated only 14 projects were awarded out of 88 applications. He also noted Darren Neufeld, with EBH Engineering, will be meeting with State Officials to see what the City can do to strengthen any future funding applications.

Brock Sloan, City Administrator. Administrator Sloan reported on several items, including:

- The City of Oakley and Justin Wieland were not chosen for the Rural Champions Program.
- Sporer Land Development completed the access road at the Oakley Municipal Airport and they have nearly completed the construction of the fourth lagoon at the Wastewater Treatment Plant.
- Sloan shared a Thank-you received from the Community Garden Volunteers for permitting them to have another season with the community garden in Bertrand Park.

Leann Hughes, City Clerk. No Report.

MAYOR AND COUNCIL REPORTS/DISCUSSION:

Council Member Kahle encouraged everyone to vote tomorrow.

Council Member Stewart inquired if the fence was completed at the landfill; Sloan confirmed it has been completed.

Adjourn. Mader moved to adjourn the meeting. Kahle seconded. Motion carried unanimously. Action (#15031). Council President Huddle adjourned the meeting at approximately 7:28 P.M.

Leann M. Hughes, CMC  
City Clerk

APPROVAL OF MINUTES:

The members of the Council acknowledged receipt of a copy of the minutes; said minutes were approved as presented at the November 21, 2022, regular meeting.